

## Position Description

<b>Organisation:</b>	Green Connect
<b>Vision:</b>	A connected community that values people and planet.
<b>Mission:</b>	Reduce waste, grow fair food and provide fair employment for young people and former refugees.
<b>Values:</b>	Earth care. People care. Fair share.
<b>Strategic objectives:</b>	<ol style="list-style-type: none"> <li>1. Reduce waste to landfill</li> <li>2. Grow and distribute fair food</li> <li>3. Create good jobs and employment pathways</li> <li>4. Engage and connect our community</li> <li>5. Be a sustainable business</li> </ol>
<b>Parent company:</b>	Green Connect is a social enterprise owned and managed by Community Resources Ltd, a national not-for-profit organisation.
<b>Location</b>	<p>Green Connect Farm</p> <p>The Green Connect Farm is a 11-acre mixed farm that produces a variety of food for sale to the community.</p> <p>The farm is designed based on Permaculture principles, and comprises of:</p> <ul style="list-style-type: none"> <li>• 3.5 acres of all-season market garden that produces vegetables and herbs</li> <li>• 4 acres of food forest, containing fruit trees and other perennial crops</li> <li>• Integrated animal systems: pigs, sheep, goats, chickens and ducks.</li> <li>• Native restoration areas and biodiversity corridors</li> <li>• An education centre, demonstration garden, and children’s garden</li> </ul> <p>We produce our food without chemicals but are not certified organic. We call our food ‘Fair Food’: food that’s good for the people who grow it, good for the people who eat it, and good for the planet.</p> <p>The farm employs former refugees and young people with multiple barriers to employment. It also provides training and work experience opportunities to these cohorts.</p>

<b>Position title:</b>	Market Garden Coordinator
<b>Purpose:</b>	Coordinate groups of supported staff (largely young people and former refugees) to produce large volumes of high quality herbs and vegetables at the Green Connect farm. Ensure week-to-week continuity of production, ensuring essential tasks are always completed, and also develop and implement strategies to improve on productivity.
<b>Reports to:</b>	Green Connect Farm Manager

<b>Award level:</b>	Horticulture Award Level 5 (paid above award at \$30.00 per hour)
<b>Hours:</b>	20 hours per week
<b>Contract duration:</b>	6 months with opportunities for extension

<b>Responsibilities:</b>	<ul style="list-style-type: none"> <li>• Develop and implement strategies to increase and maintain productivity and sustainability of Green Connect market garden</li> <li>• Set and work towards market garden priorities within the context of Green Connect Fair Food as a whole</li> <li>• Contribute to the planning, development, delivery and evaluation of specific projects in the market garden</li> <li>• Coordinate groups of supported staff (largely young people and former refugees) and volunteers to undertake projects and tasks in Green Connect's market garden</li> <li>• Ensure all essential market garden tasks are being completed</li> <li>• Support people experiencing barriers to employment, particularly young people and former refugees. Use a community development and strengths-based approach to:             <ul style="list-style-type: none"> <li>○ Build on the ideas, goals, talents and strengths of participants – what's already working</li> <li>○ Build relationships that are honest, respectful and that involve two-way learning</li> </ul> </li> <li>• Represent Green Connect</li> <li>• Ensure that staff and volunteers are working safely at all times.</li> <li>• Work to enhance the ongoing productivity and sustainability of the market garden</li> <li>• Supervise Green Connect staff and volunteers to complete market garden tasks</li> <li>• Liaise with Farm Manager in relation to farm priorities and set market garden priorities within this context.</li> <li>• Liaise with senior farm hands regarding market garden priorities</li> <li>• Ensure that all essential market garden tasks are being completed.</li> <li>• Coordinate material inputs, and manage supplier relationships</li> <li>• Account for and maintain market garden tools</li> <li>• Work collaboratively with other Green Connect and Community Resources staff</li> </ul>
<b>Skills:</b>	<ul style="list-style-type: none"> <li>• Knowledge and experience in commercial or semi-commercial horticultural and/or agricultural production</li> <li>• Ability to act in accordance with the values, policies and procedures of Green Connect and Community Resources</li> <li>• Commitment to the vision and mission of Green Connect</li> <li>• Ability and commitment to value, respect and work with people from diverse backgrounds, including people with employment barriers such as limited English, literacy or complex support needs</li> <li>• Ability to lead and manage groups of staff and volunteers, sometimes with high support needs</li> </ul>



	<ul style="list-style-type: none"> <li>• Excellent problem-solving skills</li> <li>• Excellent time management skills</li> <li>• Ability to work effectively as a team</li> <li>• Physical fitness, and high-level motor skills</li> <li>• Ability to keep accurate records</li> <li>• Excellent interpersonal and communication skills, including plain English</li> <li>• Satisfactory ICT skills</li> </ul>
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PPE Requirements:	<input type="checkbox"/> Steel toe work boots <input type="checkbox"/> High visibility vest <input type="checkbox"/> High visibility long sleeve shirt <input type="checkbox"/> Cut resistant gloves	<input type="checkbox"/> Safety glasses <input type="checkbox"/> Long pants <input type="checkbox"/> Rain jacket <input type="checkbox"/> Hat <input type="checkbox"/> Rain pants
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Employee's name:	
Employee's signature:	
Date:	
Manager's name:	
Manager's signature:	